State of Arizona House of Representatives Forty-seventh Legislature Second Regular Session 2006

HOUSE BILL 2780

AN ACT

AMENDING SECTIONS 32-3253, 32-3254, 32-3272, 32-3274, 32-3281, 32-3282 AND 41-1376, ARIZONA REVISED STATUTES; RELATING TO THE BOARD OF BEHAVIORAL HEALTH EXAMINERS.

(TEXT OF BILL BEGINS ON NEXT PAGE)

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Be it enacted by the Legislature of the State of Arizona:

Section 1. Section 32-3253, Arizona Revised Statutes, is amended to read:

32-3253. Powers and duties

- A. The board shall:
- 1. Adopt rules consistent with and necessary or proper to carry out the purposes of this chapter.
- 2. Administer and enforce this chapter, rules adopted pursuant to this chapter and orders of the board.
- 3. Issue a license by examination, reciprocity or temporary recognition to, and renew the license of, each person who is qualified to be licensed pursuant to this chapter. THE BOARD MUST ISSUE OR DENY A LICENSE WITHIN ONE HUNDRED EIGHTY DAYS AFTER THE APPLICANT SUBMITS A COMPLETED APPLICATION.
- 4. Establish a licensure fee schedule annually, by a formal vote at a regular board meeting.
 - 5. Collect fees and spend monies.
- 6. Keep a record of all persons licensed pursuant to this chapter, actions taken on all applications for licensure, actions involving renewal, suspension, revocation or denial of a license or probation of licensees and the receipt and disbursal of monies.
- 7. Adopt an official seal for attestation of licensure and other official papers and documents.
 - 8. Employ temporary or permanent personnel as it deems necessary.
- 9. Conduct investigations and determine on its own motion if a licensee or an applicant has engaged in unprofessional conduct, is incompetent or is mentally or physically unable to engage in the practice of behavioral health.
- 10. Conduct disciplinary actions pursuant to this chapter and board rules.
- 11. Establish and enforce standards or criteria of programs or other mechanisms to ensure the continuing competence of licensees.
- 12. Establish and enforce compliance with professional standards and rules of conduct for licensees.
- 13. Engage in a full exchange of information with the licensing and disciplinary boards and professional associations for behavioral health professionals in this state and other jurisdictions.
- B. The board may join professional organizations and associations organized exclusively to promote the improvement of the standards of the practice of behavioral health, protect the health and welfare of the public or assist and facilitate the work of the board.
 - Sec. 2. Section 32-3254, Arizona Revised Statutes, is amended to read: 32-3254. Board of behavioral health examiners fund; subaccount
- A. A board of behavioral health examiners fund is established. Pursuant to sections 35-146 and 35-147, the board shall deposit ten per cent

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of all monies received by the board PURSUANT TO SECTION 32-3272, SUBSECTIONS A AND B in the state general fund and deposit the remaining ninety per cent in the board of behavioral health examiners fund.

- B. THE BOARD SHALL DEPOSIT ALL MONIES COLLECTED PURSUANT TO SECTION 32-3272, SUBSECTION C IN THE BOARD OF BEHAVIORAL HEALTH EXAMINERS FUND. THE BOARD SHALL SEPARATELY ACCOUNT FOR THESE MONIES IN A SUBACCOUNT OF THAT FUND.
- B. C. All monies deposited in the board of behavioral health examiners fund are subject to section 35-143.01.
 - Sec. 3. Section 32-3272, Arizona Revised Statutes, is amended to read: 32-3272. Fees
- A. The board shall establish and charge reasonable fees of not to exceed two hundred fifty dollars for issuance and renewal of a license issued pursuant to this chapter.
- B. The board shall establish fees to produce monies that approximate the cost of maintaining the board and the credentialing committees.
- C. THE BOARD BY RULE MAY ESTABLISH A FEE RELATING TO THE DUTIES OF THE OMBUDSMAN-CITIZENS AIDE PRESCRIBED IN SECTION 41-1376, SUBSECTION A, PARAGRAPH 8.
 - Sec. 4. Section 32-3274, Arizona Revised Statutes, is amended to read: 32-3274. Reciprocity
- A. The board may issue a license to a person in that person's particular behavioral health profession if the person is licensed or certified by another state regulatory agency at an equivalent or higher practice level as determined by the board, pays the fee prescribed by the board and meets all of the following requirements:
 - 1. Submits a written application prescribed by the board.
- 2. Is of good moral character. The board's standard to determine good moral character shall not violate federal discrimination laws.
- 3. Documents to the board's satisfaction proof of initial licensure or certification at an equivalent designation for which the applicant is seeking licensure in this state and proof that the license or certificate is current and in good standing.
- 4. Documents to the board's satisfaction proof that any other license or certificate issued to the applicant by another state has not been suspended or revoked. If a licensee or certificate holder has been subjected to any other disciplinary action, the board may assess the magnitude of that action and make a decision regarding reciprocity based on this assessment.
 - 5. Meets any other requirements prescribed by the board.
- B. IF AN APPLICANT MEETS THE RECIPROCITY REQUIREMENTS OF THIS SECTION AND AS PRESCRIBED BY THE BOARD PURSUANT TO THIS SECTION, AND WHOSE QUALIFICATIONS DO NOT SUBSTANTIALLY MEET THE CURRENT REQUIREMENTS FOR LICENSURE, THE BOARD MUST PROVIDE THE APPLICANT WITH A CORRECTIVE PLAN THAT OUTLINES WHAT DEFICIENCIES THE APPLICANT MUST CORRECT. THE BOARD MAY ISSUE A PROVISIONAL LICENSE TO THE APPLICANT OF NOT MORE THAN ONE YEAR TO ALLOW THE APPLICANT TIME TO CURE THE DEFICIENCIES IN THE APPLICATION FOR RECIPROCITY.

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THE BOARD MAY RENEW A PROVISIONAL LICENSE ISSUED PURSUANT TO THIS SUBSECTION ONE TIME. A PERSON ISSUED A PROVISIONAL LICENSE MUST PRACTICE UNDER THE SUPERVISION OF A PERSON WHO HOLDS AN UNRESTRICTED LICENSE ISSUED PURSUANT TO THIS CHAPTER AND WHO PRACTICES THE SAME BEHAVIORAL HEALTH PROFESSION AS THE APPLICANT IN ANY SETTING PROVIDED THAT THE SUPERVISOR DEMONSTRATES IMMEDIATE RESPONSIBILITY AND OVERSIGHT OF THE APPLICANT FOR ALL CLIENT CONTACT.

Sec. 5. Section 32-3281, Arizona Revised Statutes, is amended to read: 32-3281. <u>Disciplinary action; hearings; civil penalty</u>

- A. A credentialing committee, on its own motion or on a complaint, may investigate any evidence that appears to show that a licensee is or may be incompetent, is or may be guilty of unprofessional conduct or is or may be mentally or physically unable to safely engage in the practice of behavioral health. As part of its investigation, a credentialing committee may hold an investigational meeting pursuant to this chapter. Any person may, and a licensee and any entity licensed by the office of behavioral health licensure shall, report to the board any information that would cause a reasonable licensee to believe that another licensee is guilty of unprofessional conduct or is physically or mentally unable to provide behavioral health services competently or safely. Any person or entity that reports or provides information to the board in good faith is not subject to an action for civil damages. It is an act of unprofessional conduct for any licensee to fail to report as required by this section. The board shall report to the office of behavioral health licensure in the department of health services any entity licensed by the office of behavioral health licensure that fails to report as required by this section.
- B. A credentialing committee shall require any combination of mental, physical or oral or written competency examinations, at the licensee's own expense, and conduct necessary investigations, including investigational interviews between representatives of the board and the licensee, to fully inform itself with respect to any information filed with the board under subsection A of this section. These examinations may include biological fluid testing. The credentialing committee may require the licensee, at the licensee's expense, to undergo assessment by a rehabilitative, retraining or assessment program approved by the credentialing committee.
- C. If the board finds, based on the information received pursuant to subsection A or B of this section, that the public health, safety or welfare imperatively requires emergency action, and incorporates a finding to that effect in its order, the board may restrict, limit or order a summary suspension of a license pending proceedings for revocation or other action. If the board takes action pursuant to this subsection, it must also serve the licensee with a written notice that states the charges and that the licensee is entitled to a formal hearing before the board or an administrative law judge within sixty days.
- D. If after completing an investigational meeting the credentialing committee finds that the information provided is not of sufficient

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seriousness to merit disciplinary action against the licensee, the credentialing committee shall recommend either of the following actions to the board:

- 1. Dismiss if, in the opinion of the credentialing committee, the complaint is without merit.
 - 2. File a letter of concern and dismiss the complaint.
- E. If after completing its investigation the credentialing committee believes that the information is or may be true, the credentialing committee can MAY recommend that the board enter into a consent agreement with the licensee to limit or restrict the licensee's practice or to rehabilitate the licensee, protect the public and ensure the licensee's ability to safely engage in the practice of behavioral health. A consent agreement may also require the licensee to successfully complete a board approved rehabilitative, retraining or assessment program.
- F. If on receipt of a credentialing committee's recommendation the board finds that the information provided pursuant to subsection A of this section is not of sufficient seriousness to merit direct action against the licensee, the board may take either of the following actions:
- 1. Dismiss if, in the opinion of the board, the complaint is without merit.
- 2. File a letter of concern and dismiss the complaint. The licensee may file a written response with the board within thirty days after the licensee receives the letter of concern.
- G. If on receipt of a credentialing committee's recommendation the board finds that the information provided pursuant to subsection A of this section is or may be true, the board may enter into an agreement with the licensee to limit or restrict the licensee's practice or to rehabilitate the licensee, protect the public and ensure the licensee's ability to safely engage in the practice of behavioral health. The board may also require the licensee to successfully complete a board approved rehabilitative, retraining or assessment program.
- H. If on receipt of a credentialing committee's recommendation the board finds that the information provided pursuant to subsection A of this section is or may be true, the board may request a formal interview with the licensee. If the licensee refuses the invitation for a formal interview or accepts and the results indicate that grounds may exist for revocation or suspension of the licensee's license for more than twelve months, the board shall issue a formal complaint and order that a hearing be held pursuant to title 41, chapter 6, article 10. If after completing a formal interview the board finds that the protection of the public requires emergency action, the board may order a summary suspension of the licensee's license pending formal revocation proceedings or other action authorized by this section.
- I. If after completing the formal interview the board finds the information provided is not of sufficient seriousness to merit suspension for

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more than twelve months or revocation of the license, the board may take the following actions:

- 1. Dismiss if, in the opinion of the board, the information is without $\ensuremath{\mathsf{merit}}$.
- 2. File a letter of concern and dismiss the complaint. The licensee may file a written response with the board within thirty days after the licensee receives the letter of concern.
- 3. Issue a decree of censure. A decree of censure is an official action against the licensee's license and may include a requirement for restitution of fees to a client resulting from violations of this chapter or rules adopted pursuant to this chapter.
- 4. Fix a period and terms of probation best adapted to protect the public health and safety and rehabilitate or educate the licensee concerned. Probation may include temporary suspension not to exceed twelve months, restriction of the licensee's license to practice behavioral health, a requirement for restitution of fees to a client or education or rehabilitation at the licensee's own expense. If a licensee fails to comply with the terms of probation, the board shall serve the licensee with a written notice that states that the licensee is subject to a formal hearing based on the information considered by the board at the formal interview and any other acts or conduct alleged to be in violation of this chapter or rules adopted by the board pursuant to this chapter, including noncompliance with the terms of probation or a consent agreement.
- J. If the board finds that the information provided in subsection A or H of this section warrants suspension or revocation of a license issued under this chapter, the board shall initiate formal proceedings pursuant to title 41, chapter 6, article 10.
- K. In a formal interview pursuant to subsection H of this section or in a hearing pursuant to subsection J of this section, the board in addition to any other action may impose a civil penalty not to exceed one thousand dollars for each violation of this chapter or a rule adopted under this chapter.
 - L. A letter of concern is a public document.
- M. A licensee who after a formal hearing is found by the board to be guilty of unprofessional conduct, to be mentally or physically unable to safely engage in the practice of behavioral health or to be professionally incompetent is subject to censure, probation as provided in this section, suspension of license or revocation of license or any combination of these, including a stay of action, and for a period of time or permanently and under conditions as the board deems appropriate for the protection of the public health and safety and just in the circumstance. The board may charge all costs incurred in the course of the investigation and formal hearing to the licensee it finds is in violation of this chapter. The board shall deposit, pursuant to sections 35-146 and 35-147, monies collected pursuant to this

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subsection in the board of behavioral health examiners fund established by section 32-3254.

- N. If the board during the course of any investigation determines that a criminal violation may have occurred involving the delivery of behavioral health services, the board shall make the evidence of violations available to the appropriate criminal justice agency for its consideration.
- O. The board shall deposit, pursuant to sections 35-146 and 35-147, all monies collected from civil penalties paid pursuant to this chapter in the state general fund.
- P. Notice of a complaint and hearing is effective by a true copy of the notice being sent by certified mail to the licensee's last known address of record in the board's files. Notice of the complaint and hearing is complete on the date of its deposit in the mail.
- Q. In determining the appropriate disciplinary action under this section, the board shall consider all previous nondisciplinary and disciplinary actions against a licensee.
- R. The board may defer action with regard to an impaired licensee who voluntarily signs an agreement, in a form satisfactory to the board, agreeing to practice restrictions and treatment and monitoring programs deemed necessary by the board to protect the public health and safety. A licensee who is impaired and who does not agree to enter into an agreement with the board is subject to other action as provided pursuant to this chapter.
- S. Subject to an order duly entered by the board, a person whose license to practice behavioral health has been suspended or restricted pursuant to this chapter, whether voluntarily or by action of the board, may at reasonable intervals apply to the board for reinstatement of the license. The person shall submit the application in writing and in the form prescribed by the board. After conducting an investigation and hearing, the board may grant or deny the application or modify the original finding to reflect any circumstances that have changed sufficiently to warrant modification. The board may require the applicant to pass an examination, OR complete board imposed continuing education requirements or MAY IMPOSE any other sanctions the board deems appropriate for reentry into the practice of behavioral health.
- $\,$ T. A person whose license is revoked, suspended or not renewed must return the license to the offices of the board within ten days after notice of that action.
- U. The board may enforce a civil penalty imposed pursuant to this section in the superior court in Maricopa county.
- V. THE CHAIRMAN OF THE BOARD SHALL APPOINT A COMPLAINT SCREENING COMMITTEE OF NOT LESS THAN THREE MEMBERS OF THE BOARD INCLUDING A PUBLIC MEMBER. THE COMPLAINT SCREENING COMMITTEE IS SUBJECT TO OPEN MEETING REQUIREMENTS PURSUANT TO TITLE 38, CHAPTER 3, ARTICLE 3.1. THE COMPLAINT SCREENING COMMITTEE SHALL REVIEW ALL COMPLAINTS AND BASED ON THE INFORMATION

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PROVIDED THE COMPLAINT SCREENING COMMITTEE MAY TAKE EITHER OF THE FOLLOWING ACTIONS:

- 1. DISMISS THE COMPLAINT IF THE COMMITTEE DETERMINES THAT THE COMPLAINT IS WITHOUT MERIT. COMPLAINTS DISMISSED BY THE COMPLAINT SCREENING COMMITTEE SHALL NOT BE DISCLOSED IN RESPONSE TO A TELEPHONE INQUIRY OR PLACED ON THE BOARD'S WEBSITE.
- 2. REFER THE COMPLAINT TO THE CREDENTIALING COMMITTEE FOR FURTHER REVIEW AND ACTION.
- W. FOR COMPLAINTS BEING BROUGHT BEFORE A COMPLAINT SCREENING COMMITTEE, A CREDENTIALING COMMITTEE OR THE FULL BOARD, THE INFORMATION RELEASED TO THE PUBLIC REGARDING AN ONGOING INVESTIGATION MUST CLEARLY INDICATE THAT THE INVESTIGATION IS A PENDING COMPLAINT AND MUST INCLUDE THE FOLLOWING STATEMENT:

PENDING COMPLAINTS REPRESENT UNPROVEN ALLEGATIONS. ON INVESTIGATION, MANY COMPLAINTS ARE FOUND TO BE WITHOUT MERIT AND ARE DISMISSED.

Sec. 6. Section 32-3282, Arizona Revised Statutes, is amended to read: 32-3282. Right to examine and copy evidence; summoning witnesses and documents; taking testimony; right to counsel

- A. In connection with information received pursuant to section 32-3281, subsection A, the board or a credentialing committee or the board's or committee's authorized agents or employees at all reasonable times shall have access to, for the purpose of examination, and the right to copy any psychotherapy notes, documents, reports, records or other physical evidence of any person being investigated, or the reports, records and any other documents maintained by and in possession of any hospital, clinic, physician's office, laboratory, pharmacy or health care institution as defined in section 36-401 or any other public or private agency, if the psychotherapy notes, documents, reports, records or evidence relate to the unauthorized practice of behavioral health or to the competence, unprofessional conduct or mental or physical ability of a licensee to safely practice SPECIFIC COMPLAINT.
- B. For the purpose of all investigations and proceedings conducted by a credentialing committee:
- 1. The board or a credentialing committee on its own initiative may issue subpoenas compelling the attendance and testimony of witnesses or demanding the production for examination or copying of documents or any other physical evidence if the evidence relates to the unauthorized practice of behavioral health or to the competence, unprofessional conduct or mental or physical ability of a licensee to safely practice. Within five days after the service of a subpoena on any person requiring the production of any evidence in that person's possession or under that person's control, the person may petition the board or the credentialing committee to revoke, limit or modify the subpoena. The board or the credentialing committee shall

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revoke, limit or modify a subpoena if in its opinion the evidence required does not relate to unlawful practices covered by this chapter or is not relevant to the charge that is the subject matter of the hearing or investigation or the subpoena does not describe with sufficient particularity the physical evidence required to be produced. Any member of the board or a credentialing committee and any agent designated by the board may administer oaths, examine witnesses and receive evidence.

- 2. Any person appearing before the board or a credentialing committee may be represented by counsel.
- 3. The superior court, on application by the board or a credentialing committee or by the person subpoenaed, has jurisdiction to issue an order either:
- (a) Requiring the person to appear before the board or a credentialing committee or the authorized agent to produce evidence relating to the matter under investigation.
- (b) Revoking, limiting or modifying the subpoena if in the court's opinion the evidence demanded does not relate to unlawful practices covered by this chapter or is not relevant to grounds for disciplinary action that are the subject matter of the hearing or investigation or the subpoena does not describe with sufficient particularity the physical evidence required to be produced. Any failure to obey an order of the court may be punished by the court as contempt.
- C. Records, including clinical records, reports, files or other reports or oral statements relating to examinations, findings or treatments of clients, any information from which a client or the client's family might be identified or information received and records kept by the board or a credentialing committee as a result of the investigation procedure prescribed by this chapter are not available to the public.
- D. This section and any other law that makes communications between a licensee and the licensee's client a privileged communication does DO not apply to investigations or proceedings conducted pursuant to this chapter. The board and a credentialing committee and the board's and committee's employees, agents and representatives shall keep in confidence the names of any clients whose records are reviewed during the course of investigations and proceedings pursuant to this chapter.
 - Sec. 7. Section 41-1376, Arizona Revised Statutes, is amended to read: 41-1376. <u>Powers and duties</u>
 - A. The ombudsman-citizens aide shall:
- 1. Investigate the administrative acts of agencies pursuant to section 41-1377, subsections A and B except as provided in section 41-1377, subsections C, D and E. The ombudsman-citizens aide shall investigate the administrative acts of an agency without regard to the finality of the administrative act.
- 2. Annually before January 1 prepare a written report to the governor, the legislature and the public that contains a summary of the

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ombudsman-citizens aide's activities during the previous fiscal year. The ombudsman-citizens aide shall semiannually present this report before the legislative council. This report shall include:

- (a) The ombudsman-citizens aide's mission statement.
- (b) The number of matters that were within each of the categories specified in section 41-1379, subsection B.
 - (c) Legislative issues affecting the ombudsman-citizens aide.
- (d) Selected case studies that illustrate the ombudsman-citizens aide's work and reasons for complaints.
 - (e) Ombudsman-citizens aide's contact statistics.
 - (f) Ombudsman-citizens aide's staff.
- 3. Before conducting the first investigation, adopt rules that ensure that confidential information that is gathered will not be disclosed.
- 4. Appoint a deputy ombudsman and prescribe the duties of employees or, subject to appropriation, contract for the services of independent contractors necessary to administer the duties of the office of ombudsman-citizens aide. All staff serves at the pleasure of the ombudsman-citizens aide, and they are exempt from chapter 4, articles 5 and 6 of this title. All staff shall be subject to the conflict of interest provisions of title 38, chapter 3, article 8.
- 5. Before conducting the first investigation, adopt rules that establish procedures for receiving and processing complaints, including guidelines to ensure each complainant has exhausted all reasonable alternatives within the agency, conducting investigations, incorporating agency responses into recommendations and reporting findings.
- 6. Notify the chief executive or administrative officer of the agency in writing of the intention to investigate unless notification would unduly hinder the investigation or make the investigation ineffectual.
- 7. Appoint an assistant to help the ombudsman citizens aide investigate complaints relating to child protective services in the department of economic security. The assistant shall have expertise in child protective services procedures and laws. Notwithstanding any law to the contrary, the ombudsman citizens aide and the assistant have access to child protective services records and to any automated case management system used by child protective services in the department of economic security.
- 7. SUBJECT TO THE AVAILABILITY OF SUFFICIENT MONIES DEPOSITED PURSUANT TO SECTION 32-3254, SUBSECTION B, ASSIST APPLICANTS AND LICENSEES TO RESOLVE CONFLICTS WITH THE BOARD OF BEHAVIORAL HEALTH EXAMINERS REGARDING APPLICATIONS FOR INITIAL LICENSURE, LICENSE RENEWAL AND BOARD INVESTIGATIONS. THE OMBUDSMAN-CITIZENS AIDE SHALL INCLUDE STATISTICS REGARDING THE NUMBER OF CASES PROCESSED PURSUANT TO THIS PARAGRAPH IN THE ANNUAL REPORT PREPARED PURSUANT TO THIS SUBSECTION. THE REPORT SHALL ALSO INCLUDE ANY RECOMMENDATIONS FOR LEGISLATIVE OR ADMINISTRATIVE CHANGES TO IMPROVE THE EFFICIENCY OF THE LICENSURE PROCESS.

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B. After the conclusion of an investigation and notice to the head of the agency pursuant to section 41-1379, the ombudsman-citizens aide may present the ombudsman-citizens aide's opinion and recommendations to the governor, the legislature, the office of the appropriate prosecutor or the public, or any combination of these persons. The ombudsman-citizens aide shall include in the opinion the reply of the agency, including those issues that were resolved as a result of the ombudsman-citizens aide's preliminary opinion or recommendation.

Sec. 8. Behavioral health professionals; grandfather provisions

- A. Beginning on the effective date of this act and ending on July 1, 2007, the board of behavioral health examiners shall waive the examination requirements of title 32, chapter 33, Arizona Revised Statutes, for an applicant requesting licensure as a licensed baccalaureate social worker, licensed master social worker, licensed clinical social worker, licensed associate counselor, licensed professional counselor, licensed associate marriage and family therapist, licensed marriage and family therapist or licensed independent substance abuse counselor if the applicant meets all of the following requirements:
- 1. Submits evidence satisfactory to the appropriate credentialing committee that the applicant met all requirements of certification that were in effect before July 1, 2004.
- 2. Had been actively engaged in the practice of the behavioral health profession for which the applicant is seeking licensure before July 1, 2004 and has work experience that includes two years of full time or the equivalent part time experience within a five year period.
 - 3. Has obtained all of the required work experience in this state.
- 4. Has received the degree required for the level of certification sought on or before June 30, 1998.
- 5. Pays the prescribed fee pursuant to title 32, chapter 33, Arizona Revised Statutes.
- 6. Submits a completed application to the board on or before July 1, 2007.
- B. For those applicants applying for licenses that require supervised work experience hours and clinical supervision hours, the applicant must either submit the appropriate completed board forms or other documentation establishing that the applicant has obtained the required supervised work experience hours and clinical supervision hours. This section also applies to all applicants that were denied licensure on or before July 1, 2004.

Sec. 9. Reciprocity

For the purposes of determining if an applicant meets the reciprocity requirements of section 32-3274, Arizona Revised Statutes, and rules adopted by the board of behavioral health examiners relating to reciprocity, the board must consider the applicant's educational, supervised work experience and clinical supervision equivalencies.

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